1. Aims and scope

Despite the accelerated importance of small firms throughout the world and the concomitant increased interest in the economic role of small business, no other journal currently exists in the economics literature which is devoted to examining the economic role of small business. The purpose of *Small Business Economics* is to provide the first forum for the economic analysis of the role of small business. In particular, research employing theoretical or quantitative analysis from both a national and an international perspective will be emphasized. The Journal will publish articles on the absolute, relative, and dynamic roles of small business. Research from all fields will be featured, including carefully edited versions of more statistical and theoretical articles, along with policy issues. Examples of such issues include the economic distinctions between small and large firms, factors determining the relative efficiency of small and large business, job generation, and the relationship between firm size and technological change.

2. Submission of manuscripts

Manuscripts intended for publication should be written in English and should be submitted in triplicate to the Editors at the following addresses:

Professor Zoltan J. Acs
Merrick School of Business
University of Baltimore
Baltimore MD 21201-5779
U.S.A.

Dr. David B. Audretsch
WZB
Reichpietschufer 50
D-1000 Berlin 30
West Germany.

Manuscripts should be typed on one side of the paper (preferably A4 size), double spaced, with wide margins.

The first page of the manuscript should include the title of the paper, the author's name and affiliation, and a short abstract of between 100 and 200 words which clearly summarises the paper.

Where papers have long titles, a shortened version of not more than 60 characters should be indicated for running headlines.

3. Subject classifications

Authors are requested to provide their articles with the appropriate subject classification numbers, according to the system of the *Journal of Economic Literature.*

4. Abstract

The abstract should highlight the major findings of the study. It should be written to attract readers to the paper and it should not contain any undefined abbreviations or unspecified references. The abstract must be able to stand alone.

5. Notes

Notes should appear at the end of an article before the references.

6. References

The list of references must be typed in alphabetical order. References should be consistent, and grouped at the end of the manuscript like this:

Barnard, Chester I., 1940, *The Functions of the Executive*, Cambridge, Mass.: Harvard University Press.

Blau, Peter M., 1970, 'Exchange Theory', in Oscar Grusky and George A. Miller (eds.), *The Sociology of Organisations*, New York: The Free Press.

Drucker, Peter F., 1984, 'The New Meaning of Corporate Social Responsibility', *California Management Review* **26**(2), 53—63.

7. Signs and symbols

Please indicate clearly the differences between 0 (zero) and O, o (the letters), between the number 1 and the letter *l*, between *a* and alpha, *k* and kappa, *p* and rho, *u* and mu, *v* and nu, *n* and eta, epsilon (ε) and element sign ($\in$), *X* and $\times$ (times), etc.

The use of the exponent 1/2 is preferred to $\surd$.

The author should also see to it that the level of subscripts, subscripts to subscripts, exponents as well as exponents in exponents, cannot be misunderstood.

Fractions to be printed in the body of the text (not in display formulae) should make use of the solidus (e.g. a/b instead of $\frac{a}{b}$). The use of negative exponents (e.g. u^{-1} instead of $\frac{1}{u}$) will save both space and typesetting costs.

Attention should be paid to the consistent use of braces, brackets, and parentheses.

8. Tables

Tables should supplement, not duplicate the text or figures. They should be numbered consecutively in Roman numerals in order of appearance in the text and should be typed on separate pages. A minimum of three horizontal rulings should be used. Notes for the table should be by a, b, c, d, etc. (as superscripts), and their explanations should follow under the final table rule.

Each table should have a concise title followed by a legend which makes the general meaning of the compiled data comprehensible without reference to the text. Complex or large tables should be submitted in camera-ready form and so indicated on the back.

Tables may be edited by the publisher to permit more compact typesetting.

9. Figures

All figures must be suitable for reproduction without being retouched or redrawn. Check that all lettering will still be legible after the figure is reduced to fit the page.

Use Indian ink on white or transparent paper. A glossy print is equally acceptable.

Refer to all photographs, diagrams, and graphs as 'Figure' in the text (abbreviated to 'Fig.' only in the caption). Write your name and the figure number lightly on the back in blue pencil, and indicate in the margin of the text the most appropriate location for the figure. Indicate the top of the figure clearly.

10. Copyright

Authors will be asked, upon acceptance of an article, to transfer copyright of the article to the publisher. A formal Consent to Publish must also be signed.

11. Proofs

The author will receive two sets of page proofs of the article from the printer (with an annotated copy of the MS), and is requested to return one, corrected, with the MS to the publisher without delay.

In the case of proofs not being returned in time, the editor's proofs will be used and passed for publication without the author's comments.

12. Offprints

Twenty-five offprints of each article will be provided free of charge to the named author. Additional offprints can be ordered at the current rate when proofs are returned to the publisher.

13. Page charges

No page charges are levied on authors or their institutions.

Further information concerning subscriptions, advertisements, or any other matter, may be obtained from
Kluwer Academic Publishers,
P.O. Box 17, 3300 AA Dordrecht,
The Netherlands.